

teleMove

Relocating is a difficult task for any business. Finding the ideal location, selecting furnishings and transitioning your team all demand your time. Too often details are overlooked, including critical voice, data and Internet services. Instead of starting fresh, ready to support the excitement surrounding a new location, you are left wasting vital time forcing in services that barely meet your new needs on day one. If this sounds dreadfully familiar, maybe it's time to call Orion Communications, experts in helping our customers with their relocation needs!

Typical Relocation Services

Pre-Move Consultation

We meet with your team prior to project implementation to assess both short and long-term business telecom requirements.

- ◆ Develop Accurate Telecom Inventory
- ◆ Comparison of Carrier Solutions
- ◆ Calculate Telecom Costs
- ◆ Establish Relocation Time Tables

Carrier Communication

Let us manage the carrier coordination; allowing you to stay focused on other elements of your move.

- ◆ Carrier Order Placement and Provisioning
- ◆ Proactive Communication
- ◆ Vendor Coordination
 - ◆ Voice, Data, Hardware, Cable, Electric
- ◆ Implementation Management

Implementation Supervision

The days leading up to the move can be frenzied with many final details that require attention. Let Orion handle the telecom elements.

- ◆ Installation of Carrier Services
- ◆ Supervise Testing and Turn-Up
- ◆ Telephone Number Conversions
- ◆ After Hours Coordination

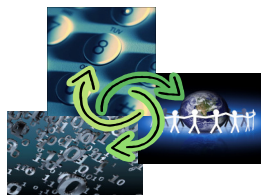
Post Move Support

The closure following the move can be the most tedious and time consuming portion of the process regarding telecom services.

- ◆ Disconnection of Prior Services
- ◆ Return of Old Hardware
- ◆ Manage Carrier Service Adjustments
- ◆ Billing Review and Reconciliation

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Distribution
Company

Situation

A national chemical distribution company was moving across town and consolidating multiple SE WI locations. Critical applications such as voice, data and Internet could not be down during the relocation transition. Years of constant change left little accurate documentation of the current services, comprising of numerous telecom vendors.

Actions by Orion

Developed an accurate inventory of all services that needed to be transitioned. Designed a move plan incorporating the aggregate carriers involved. Managed the move process for the customer to ensure critical applications remained active.

Solution Results

The transition went flawlessly limiting total network downtime to less than 15 minutes. All the important telephone numbers from the locations throughout SE WI were maintained. Voice, data and Internet services were optimized which reduced monthly costs by 15%. A telecom inventory management tool was developed to manage on-going changes.

Situation

A local law firm with a very distinctive telephone number was moving across town to support projected growth. The proposal from the local telephone company reflected a 300% monthly cost increase for telecom services. The unexpected expenses placed limitations on their early plans for the new site.

Actions by Orion

Reviewed the requirements of the customer and proposed a creative solution that would only increase monthly costs by 22%. Constructed a move plan coordinating all parties including the telephone system provider and local area network vendors.

Solution Results

The customer was able to maintain their very important telephone number even though they moved across town. Although the solution did slightly increase monthly costs, the new topology increased available voice capacity by 200% helping to support expected growth.

Law
Firm

Situation

A large medical clinic positioned within a hospital was moving to an independent location. Telecom services previously shared with the hospital now needed to be supported by the clinic. Approaching critical dates and the overwhelming project scope required timely action.

Actions by Orion

Collaborated with the clinic and hospital teams to determine the telecom requirements. Designed a comprehensive telecom network strategy. Managed the carrier implementation, communications testing and final conversion of services from the hospital to the new clinic.

Solution Results

Although last minute changes from the customer necessitated some adjustments, the communications network was available two weeks prior to the anticipated move date, providing adequate time for testing. The clinic move was transitioned over the weekend and the clinic staff was available to start seeing patients on Monday as expected.

Medical
Facility

